

LOUISIANA HIGH SCHOOL ATHLETIC ASSOCIATION
2020 Volleyball General Information Bulletin



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In high school sports, you can be a part of something bigger than yourself.

You can be part of a team.

Wearing the uniform of your high school comes with a big responsibility. Your community cheers for you. Your teammates count on you. And you have the opportunity to make history by competing for a state championship. Do you have what it takes?



This message presented by the Louisiana High School Athletic Association and the Louisiana High School Athletic Directors Association.



2020 VOLLEYBALL GENERAL INFORMATION

This Bulletin is for your benefit. Please read and make sure all necessary parties receive the correct information concerning the event.

CATEGORY	DATE/INFORMATION
LHSAA Volleyball Rules	Completely familiarize yourself with Section 24 as well as all necessary sections of the 2020-2021 Handbook and section. The Handbook will be posted soon and each section can be found on www.lhsaa.org .
First Practice/Earliest Scrimmage Allowed	Monday, August 10, 2020
Jamboree Dates	<p>Monday, August 24 – Saturday, August 29, 2020</p> <ol style="list-style-type: none"> 1. Jamborees must have a minimum of 3 teams and 2 games. 2. Host schools must submit approval form and fees by Monday, August 10, 2020. 3. Fees are \$50 for each jamboree. (By-law TBD) 4. All jamborees shall be approved or the host school will be penalized. <p>No other financial reports or additional monies are required by the LHSAA.</p>
Deadline for Submitting Working Schedules Online	Saturday, August 29, 2020 - Deadline to submit online version of your school's varsity schedule on the LHSAA Member's Only website. Failure to do so shall result in the school being fined \$100. (By-law TBD)
1 st Contest (If Jamboree Not Played)	Monday, August 31, 2020
Reporting Weekly Game Results	<p>Beginning with the first playing date of the season, the home school's principal or his/her designee, shall be required to enter the volleyball match results, including tournament games, online no later than 12:00 a.m. on the date the contest is played.</p> <p>Failure by the home school to submit game results shall by the established deadline will result in a \$50 fine. Unless disputed by 10:00 p.m. on each Monday of each week, the results shall stand as posted. (By-law TBD)</p>

2020 VOLLEYBALL GENERAL INFORMATION
CONTINUED

CATEGORY		DATE/INFORMATION
All-Academic Submission Deadline		Monday, October 12, 2020
Last Date to Add a Match to Schedule for Power Rating Purposes		Saturday, October 24, 20120
End of Regular Season/ District Representatives Named		Saturday, October 31, 2020- The district chairperson shall report the name of the 1 st place representatives in their district on the official LHSAA District Chairperson Certification Form to the LHSAA Assistant Executive Director, Karen Hoyt by 10:00 p.m.
Playoff Pairings Named @ conclusion of dispute period		Monday, November 2, 2020
Playoff Competition		Please refer to the 'Athletic Contest' and 'Volleyball' sections of the LHSAA Handbook.
<u>Playoff Dates</u> Wednesday, November 4, 2020 Thursday, November 5, 2020 Friday, November 6, 2020 Saturday, November 7, 2020	<u>Round</u> Bi-District Bi-District Regional Regional	<u>Divisions</u> Divisions V, IV, and III Divisions II and I Division V, VI, and III Divisions II and I
<u>State Tournament Dates</u> Thursday, November 12, 2020 (Quarterfinals) Friday, November 13, 2020 (Semifinals) Saturday, November 14, 2020 (Finals)		

DISTRICT SCHEDULING MEETING

- The District Chairperson shall notify all district members at least ten (10) days in advance of the date, time and place of meeting.
- Member schools shall declare in writing, at the meeting, if they will play a varsity schedule and/or if they will play for district honors.
- The District Chairperson and the school's principal shall notify the LHSAA in writing of the school(s) that will not play for district honors and/or varsity schedules.
- The district principals shall approve the schedule.
- The chairperson shall take and keep the minutes of the meeting.

PRACTICE REGULATIONS

1. Shall not engage in more than three (3) hours of practice activities on those days which one (1) practice is conducted.
2. Shall not engage in more than five (5) hours of practice activities on those days during which more than one (1) practice is conducted.
3. The maximum length of any single practice session shall be three (3) hours.
4. A practice session is defined as any sport skill related activity, on court or on field, involving student-athletes by a member of the coaching staff.
5. On days when more than one (1) practice is conducted, there shall be, at a minimum, two (2) hours of rest/recovery time between the end of one practice and the beginning of the next practice. Rest/recovery time shall be defined as void of any team or individual activity including but not limited to weight training sessions, conditioning sessions, skull sessions, film sessions, or any other similar athletic session.
6. Schools shall not schedule multiple practices on consecutive days and student-athletes shall not participate in multiple practices on consecutive days.

INSTRUCTIONS FOR HEAD COACH TAKING MANDATORY ONLINE RULES CLINIC

1. Log on to www.lhsaaonline.org
2. The head Volleyball coach should receive a username and password from his/her principal that will be used throughout the Volleyball season. If you do not have one or forgot your username and/or password, please contact your school principal.
3. Click the Online Rules Clinic Tab
4. Listed under Sports Clinics will be the link to complete the Volleyball Online Rules Clinic when it becomes available. (See dates listed above)



Please send us any comments, questions, or suggestions using the [Contact Us](#) form or call the LHSAA office.

INSTRUCTIONS FOR ENTERING VOLLEYBALL SCHEDULES INTO THE LHSAA MEMBER SITE

It is not necessary to enter jamborees or junior varsity matches as these matches do not receive power points.

1. Log on to www.lhsaaonline.org using your assigned username and password
2. Click the Power Ranking Tab
3. Click Volleyball Power Ranking
4. To add games to your schedule click the ADD button at the top right of the screen
5. To add Tournaments, click ADD at the bottom right of the screen. (Only add tournaments, add the tournament games after they are played in the games section)

The screenshot shows the 'Volleyball Power Ranking' page. At the top, there are navigation links: 'Go to Team Page', 'Home Menu', 'Help', and 'Contact Us'. Below this is a header for 'Volleyball Power Ranking'. The main content area is divided into two sections: 'School Game Schedules' and 'Tournaments Participating'. The 'School Game Schedules' section has a form with fields for 'School Year: 2015-2016', 'High School', 'Division', 'District', 'City', 'School Phone #', 'Coach', 'Home Phone #', 'Email', 'District Results', 'Win', and 'Loss'. Below this is a table with columns: Opponent, Date, Division, District, Match on, Home/Away, Win/Loss, Score, Power Points, Tournament, Status, and Edit. The 'Tournaments Participating' section has a table with columns: Tournament, Team, and Edit. There are 'ADD' buttons in the top right of the 'Games' section and the bottom right of the 'Tournaments Participating' section.

6. Enter Match Date, Opponent (from the drop down list), and be sure to clear the check mark if the match is a district match.

The screenshot shows the 'Add Match / Result' form. It includes the following fields and options:

- High School:** A dropdown menu.
- Match Date:** A date picker.
- Match Time:** A dropdown menu.
- Opponent:** A dropdown menu.
- Home / Away:** Radio buttons for 'Home' and 'Away'.
- Is this a District Match?:** Radio buttons for 'Yes' and 'No'.
- Is this a Tournament Match?:** Radio buttons for 'Yes' and 'No'.
- Result:** Radio buttons for 'Not Played', 'Win', 'Loss', 'Cancelled', 'Forfeit', and 'Postponed'. There is also a 'Reason of Postponement' dropdown menu.
- Score:** A table with columns for 'Set 1', 'Set 2', 'Set 3', 'Set 4', and 'Set 5'. Each column has a 'W/L' indicator and a 'Win/Loss' dropdown menu.

INSTRUCTIONS FOR ENTERING VOLLEYBALL
SCHEDULES INTO THE LHSAA MEMBER SITE
CONTINUED


7. Click SAVE.
8. Once a match is entered and needs to be deleted prior to the 1st Official playing date, email LHSAA Assistant Executive Director, Karen Hoyt @ khoyt@lhsaa.org.

On the 1st Official playing date, all matches and/or tournaments listed on online schedules shall be considered a binding contract. LHSAA Assistant Executive Director, Karen Hoyt will need email confirmation from ***both*** coaches agreeing to any/all changes, updates and/or deletions of match(s) in question.

Home Teams' score books will be the official documentation to resolve all score disputes.

The home team Head Coach/Designee is responsible for entering the results and the opposing coach should be receive an email alert to confirm match.

INSTRUCTIONS FOR ENTERING PLAYED MATCHES

1. Log on to www.lhsaaonline.org using your assigned username and password
2. Click EDIT button  to enter the match scores and results

School Game Schedule: Add



School Year: 2015-2016

High School:
Division:
District:
City:
School Phase #:
Coach:
Home Phone #:
Email:
District Results:
Win:
Loss:

Game Status: **HP** - Not Played **NC** - Not Confirmed **C** - Confirmed **D** - Disputed
GG - Game Confirmed or Not Played **BL** - Result Needs to be Confirmed **Y** - Opponent Needs to Confirm **RE** - Game result Disputed

Use this section to Add and Edit Regular Season Games (Deadline: 8/29/2016) and to Add Tournament Games (after they are played).



Games: 1 Add Import/Export

#	Opponent	Date	Division	District	Tournament/Host	Match on that day	Home/Away	Win/Loss	Scores	Status	Edit	Delete
1.	Tenn	8/18/2016 2:00:00 PM	I	I		425	HT		88-88-88	HP		

Use this section to Add Tournaments only...use the above "Games" section to add tournament games after they are played.

Tournaments Participating: 1 Add

NOTE: 2013 - 2014 Schedule: Schools must enter the 61 state tournaments they are participating in at the same time regular season games are scheduled with the games played to be added after the tournament is over. (Deadline: 8/29/2016)

#	Tournaments	From	To	Edit	Delete
1.	Bergen City	8/17/2015	8/18/2015		

3. After the scores have been entered and saved, the system will automatically generate an email and send to the opponents' head coach for them to confirm the scores and results. These matches will be highlighted in **YELLOW**, which means that the opponent's head coach needs to confirm the scores and results.

CONFIRMING A MATCH

1. Log onto www.lhsaaonline.org using your username and password
2. Click EDIT. Matches that need to be confirmed by this coach will show highlighted in BLUE.
3. If the score is correct then click CONFIRM AND SAVE.
4. If there is a discrepancy, then click the dispute tab and enter the reason for the dispute and SAVE. The system will automatically send an email to the LHSAA Assistant Executive Director, Karen Hoyt. All disputed matches will be highlighted in RED.

*****At the end of the regular season, District Chairpersons shall be responsible for reporting 1st Place Representatives in their district on the official 'LHSAA District Chairperson Certification' form via email to LHSAA Assistant Executive Director, Karen Hoyt (khoyt@lhsaa.org) by 10:00 p.m. on the deadline cited in Rule 24.1 - Important Dates Section.***

EDITING PLAYOFF BRACKETS

1. Log onto www.lhsaaonline.org using your username and password
2. You will see 5 tabs - click on the tab that says PLAYOFF BRACKETS
3. Click on the EDIT tab that will be located beside the *Volleyball Playoff Bracket*



Please send us any comments, questions, or suggestions using the [Contact Us](#) form or call the LHSAA office.

4. You will see a four team mini bracket that will show your opponent and the two other teams in your bracket. You will see two boxes - one will say SCORES in it and the other will have TIME/PLACE.



Please send us any comments, questions, or suggestions using the [Contact Us](#) form or call the LHSAA office.

- a) Click on TIME/PLACE to enter the following
 1. Day of your match
 2. Time of your match
 3. Location of match
 4. Home and Away teams



Please send us any comments, questions, or suggestions using the [Contact Us](#) form or call the LHSAA office.

5. Once you have entered the requested information and reviewed it for any possible errors, click SAVE & CONFIRM

ENTERING PLAYOFF MATCH RESULTS

1. The coach of the winning team will log on to the LHSAA Member site www.lhsaaonline.org (see screen shot on previous page)
2. You will see 5 tabs – click on the tab that says PLAYOFF BRACKETS
3. Click on the EDIT tab that will be located beside the *Volleyball Playoff Brackets* (see screen shot on previous page)
4. You will see a four team mini bracket that will show your opponent and the two other teams in your bracket. You will see two boxes – one will say SCORES in it and the other will have TIME/PLACE.

The screenshot shows a web form for entering volleyball match results. At the top, it says 'Volleyball Division II Regional Game' and 'St. Michael the Archangel vs Walker, O.P.'. There are two columns for team information. The 'Winning Team' column has a dropdown menu with 'St. Michael the Archangel' selected and a 'Please enter winning team' prompt. The 'Losing Team' column has a dropdown menu with 'Walker, O.P.' selected and a 'Please enter losing team' prompt. Below these are two rows for 'Score Number of Sets Won' and 'Score Score', each with a dropdown menu and a 'Please enter Score' prompt. At the bottom, there are 'Save' and 'Cancel' buttons. A note at the bottom of the form reads: 'Please verify that the seed game year, location and home team are correct. If changes are required then click the Time/Place button to the next game and make the change.'

Steps to follow to enter your match results:

- a) Click on SCORE to enter your match results
 - b) Click on winning team
 - c) Enter the number if sets won by the winning team
 - d) Enter the number if sets won by the losing team
 - e) Once you have reviewed the information for any possible errors
5. Click SAVE. The winning team will automatically advance to the regional round on the bracket.

NOTE: The TIME/PLACE screen will open so you can enter the Date, Time, Home Team, Location and location details of the next round. If you do not know your next opponent, please click the CANCEL button. You can enter this information once you know who your next opponent will be.

Please keep this document and if you have any questions, please contact LHSAA Assistant Executive Director, Karen Hoyt (khoyt@lhsaa.org) or her Administrative Assistant, S. Lacy Macdiarmid (lmacdiarmid@lhsaa.org).

2020-2021 LHSAA SPONSORS

COMING SOON!