

Playoff Game Reporting Instructions for BASEBALL COACHES, Athletic Directors & Principals:

1. Login to the LHSAA member site @ www.lhsaaonline.org
2. Click the Playoff Brackets Tab

Welcome to the LHSAA Coaches Website

The screenshot shows the 'Playoff Brackets' section of the LHSAA Coaches Website. At the top, there are navigation tabs: Home, Forms, Power Ranking / Sports' Schedules, Online Clinics, **Playoff Brackets**, and Disqualification Report. Below the tabs is a list of sports and their respective playoff brackets:

- Volleyball Playoff bracket: Not Available for Viewing and Editing at this time.
- Football Playoff bracket: [Class 5A](#) [Class 4A](#) [Class 3A](#) [Class 2A](#) [Class 1A](#)
[Div I](#) [Div II](#) [Div III](#) [Div IV](#)
- Girls Basketball Playoff bracket: Not Available for Editing at this time.
 View Association Officiating bracket
[Class 5A](#) [Class 4A](#) [Class 3A](#) [Class 2A](#) [Class 1A](#) [Class B](#) [Class C](#)
[Div I](#) [Div II](#) [Div III](#) [Div IV](#) [Div V](#)
- Boys Basketball Playoff bracket: View Association Officiating bracket
[Class 5A](#) [Class 4A](#) [Class 3A](#) [Class 2A](#) [Class 1A](#) [Class B](#) [Class C](#)
[Div I](#) [Div II](#) [Div III](#) [Div IV](#) [Div V](#)
- Softball Playoff bracket: [Class 5A](#) [Class 4A](#) [Class 3A](#) [Class 2A](#) [Class 1A](#) [Class B](#) [Class C](#)
[Div I](#) [Div II](#) [Div III](#) [Div IV](#) [Div V](#)
- Baseball Playoff bracket: [EDIT](#) [Class 5A](#) [Class 4A](#) [Class 3A](#) [Class 2A](#) [Class 1A](#) [Class B](#) [Class C](#)
[Div I](#) [Div II](#) [Div III](#) [Div IV](#) [Div V](#)
- Girls Soccer Playoff bracket: Not Available for Viewing and Editing at this time.
- Boys Soccer Playoff bracket: Not Available for Viewing and Editing at this time.

3. Click [Edit](#) next to Baseball Playoff bracket. You will only be able to edit bracket information related to your team. Clicking on the separate class/division links previews the bracket.

The Edit screen (example)

Welcome to the LHSAA Coaches Website

The screenshot shows the 'Edit Bracket' screen for the LHSAA Baseball Playoff Bracket - CLASS 4A. At the top, there are navigation tabs: Home, Forms, Power Ranking, Online Clinics, and **Playoff Brackets**. The main content area is titled 'LHSAA Baseball Playoff Bracket - CLASS 4A' and is divided into two sections: 'Bi-District Game' and 'Regional Game'. The 'Bi-District Game' section shows a bracket with four teams: DeRidder* (7), Morgan City (26), Eunice* (10), and Lutchter (23). The 'Regional Game' section shows a single team in a box. Below the bracket, there are buttons for 'Scores' and 'Time/Place'. A 'Close' button is located at the bottom of the screen.

4. Click the Time/Place button once the game is determined.

The Time/Place Screen

Welcome to the LHSAA Coaches Website

Home Forms Power Ranking Online Clinics **Playoff Brackets**

Confirm Location of Next Game

Please set and confirm the location of this Bi-District Game
Eunice vs Lutcher Saturday, May 03, 2014 4:00 PM @Eunice

Day: 5/3/2014 Time: 04 : 00 AM PM

Home Team: Eunice Lutcher

Location: Eunice Lutcher Other

If Other location please specify:
 example: Court1, Superdome, Field1

5. Select the Day, Time, Home Team, Location, and any location details.
6. Click the Save & Confirm button.

NOTE: (completing these steps places the date, time and location on the bracket for the public to see)

Once the game is played:

The coach, principal or athletic director of the **winning team** will login to the member site.

Welcome to the LHSAA Coaches Website

The screenshot shows the 'Playoff Brackets' tab selected in the navigation menu. The main content area is titled 'Playoff Brackets' and lists several sports categories. Each category has a dropdown arrow and a list of links for different classes and divisions. Some categories are marked as 'Not Available for Viewing and Editing at this time'.

Sport	Availability	Links
Volleyball Playoff bracket	Not Available for Viewing and Editing at this time.	
Football Playoff bracket	Available	Class 5A Class 4A Class 3A Class 2A Class 1A Div I Div II Div III Div IV
Girls Basketball Playoff bracket	Not Available for Editing at this time.	<input type="checkbox"/> View Association Officiating bracket Class 5A Class 4A Class 3A Class 2A Class 1A Class B Class C Div I Div II Div III Div IV Div V
Boys Basketball Playoff bracket	Available	<input type="checkbox"/> View Association Officiating bracket Class 5A Class 4A Class 3A Class 2A Class 1A Class B Class C Div I Div II Div III Div IV Div V
Softball Playoff bracket	Available	Class 5A Class 4A Class 3A Class 2A Class 1A Class B Class C Div I Div II Div III Div IV Div V
Baseball Playoff bracket	Available	EDIT Class 5A Class 4A Class 3A Class 2A Class 1A Class B Class C Div I Div II Div III Div IV Div V
Girls Soccer Playoff bracket	Not Available for Viewing and Editing at this time.	
Boys Soccer Playoff bracket	Not Available for Viewing and Editing at this time.	

1. Click the Playoff Brackets tab.
2. Click [Edit](#)

Welcome to the LHSAA Coaches Website

The screenshot shows the 'Edit Bracket' page for a 'Bi-District Game' in the 'LHSAA Baseball Playoff Bracket - CLASS 4A'. The page is divided into two columns: 'Bi-District Game' and 'Regional Game'. The 'Bi-District Game' column shows a bracket with two games. The first game is between DeRidder* (7) and Morgan City (26). The second game is between Eunice* (10) and Lutchter (23) on 5/3 at 4:00 PM @Eunice. The 'Regional Game' column shows a single game box. There are buttons for 'Scores' and 'Time/Place' between the columns, and a 'Close' button at the bottom.

3. Click the Scores button.

The Scores Screen

Welcome to the LHSAA Coaches Website

Home Forms Power Ranking Online Clinics **Playoff Brackets**

Edit Game Result

Baseball Class 4A Bi-District Game
Eunice vs Lutcher @ Eunice on 5/3 4:00 PM

Winning Team: Eunice Lutcher Forfeit * Please select winning team.
* Contact LHSAA if game is a Forfeit

Enter Score:

Eunice Please enter Score.

Lutcher Please enter Score.

Innings Total Please enter number of innings.

Please verify that the next game time, location and home team are correct. If changes are required then click the Time/Place button by the next game and make the change.

Save Cancel

4. Select the Winning Team
5. Enter the Score.
6. Input the innings played
7. Click Save.

The winning team will automatically advance to the next round of the playoffs.

8. Click the Time/Place button to enter the details of your next game

Welcome to the LHSAA Coaches Website

Home Forms Power Ranking Online Clinics **Playoff Brackets**

Edit Bracket

LHSAA Baseball Playoff Bracket - CLASS 4A >>

Bi-District Game *Regional Game*

7	DeRidder*	
26	Morgan City	
5/3, 4:00 PM @Eunice		
10	Eunice*	15
23	Lutcher	13
7 INN		

Scores

10 Eunice Time/Place

Close

ATTENTION SCHOOLS:

The procedure below ONLY pertains to schools in Classes 5A – 2A & Divisions I - III. The playoff format for baseball is a best 2 out of 3 system in the Regional and Quarterfinal Rounds as adopted at the 2017 LHSAA General Business Meeting.

1. Login to the LHSAA member site
2. Click Playoff Brackets tab

Welcome to the LHSAA Coaches Website

Home Forms Power Ranking / Sports' Schedules Online Clinics **Playoff Brackets** Disqualification Report

Playoff Brackets

- Volleyball Playoff bracket: Not Available for Viewing and Editing at this time.
- Football Playoff bracket: [Class 5A](#) [Class 4A](#) [Class 3A](#) [Class 2A](#) [Class 1A](#)
[Div I](#) [Div II](#) [Div III](#) [Div IV](#)
Not Available for Editing at this time.
- Girls Basketball Playoff bracket: View Association Officiating bracket
[Class 5A](#) [Class 4A](#) [Class 3A](#) [Class 2A](#) [Class 1A](#) [Class B](#) [Class C](#)
[Div I](#) [Div II](#) [Div III](#) [Div IV](#) [Div IV](#)
- Boys Basketball Playoff bracket: View Association Officiating bracket
[Class 5A](#) [Class 4A](#) [Class 3A](#) [Class 2A](#) [Class 1A](#) [Class B](#) [Class C](#)
[Div I](#) [Div II](#) [Div III](#) [Div IV](#) [Div IV](#)
- Softball Playoff bracket: [Class 5A](#) [Class 4A](#) [Class 3A](#) [Class 2A](#) [Class 1A](#) [Class B](#) [Class C](#)
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- Baseball Playoff bracket**: [EDIT](#) [Class 5A](#) [Class 4A](#) [Class 3A](#) [Class 2A](#) [Class 1A](#) [Class B](#) [Class C](#)
[Div I](#) [Div II](#) [Div III](#) [Div IV](#) [Div V](#)
- Girls Soccer Playoff bracket: Not Available for Viewing and Editing at this time.
- Boys Soccer Playoff bracket: Not Available for Viewing and Editing at this time.

3. Click Edit next to Baseball Playoff bracket

Welcome to the LHSAA Coaches Website

Home Forms Power Ranking Online Clinics **Playoff Brackets**

Edit Bracket

2014 LHSAA Baseball Playoff Bracket - CLASS 5A

<< *Regional* (Best of 3) *Quarterfinal* (Best of 3)

@Dutchtown

22	Dutchtown^	■	Scores
27	Hahnville	■	Time/Place

5/2-3:00 PM, 5/2-7:00 PM, 5/3-12:00 PM

Close

Legend: *Home Team ^Host Team

4. Click Time/Place button

Home Forms Power Ranking Online Clinics **Playoff Brackets**

Confirm Location of Next Game

Please set and confirm the dates, times and location of these Regional Series Games
Dutchtown vs Hahnville @Dutchtown

Game 1 Day: 5/2/2014 Time: 04 : 00 AM PM

Game 2 Day: 5/2/2014 Time: 07 : 00 AM PM

Game 3 Day: 5/3/2014 Time: 12 : 00 AM PM

Host Team: Dutchtown Hahnville

Location: Dutchtown Hahnville Other

If Other location please specify:
 example: Court1, Superdome, Field1

Home Teams:
Game 1 Home team will always be the Host team. Home Teams will alternate for Game 2 and Game 3.

Game 1: Dutchtown Hahnville
 Game 2: Dutchtown Hahnville
 Game 3: Dutchtown Hahnville

Save & Confirm Cancel

5. Enter the date and time for each Game
6. Host Team (which will be home team for games 1 & 3), location
7. Click Save & Confirm (the date and time will appear under the bracket box)

Welcome to the LHSAA Coaches Website

Home Forms Power Ranking Online Clinics **Playoff Brackets**

Edit Bracket

LHSAA Baseball Playoff Bracket - CLASS 5A

<<

Regional
(Best of 3)

Quarterfinal
(Best of 3)

@Dutchtown

22	Dutchtown^	Scores Time/Place
27	Hahnville	

5/2-3:00 PM, 5/2-7:00 PM, 5/3-12:00 PM

Close

Legend: *Home Team ^Host Team

Once the Game/Games are played:

1. The coach, principal or athletic director of the **winning team** will login to the member site
2. Click the Playoff Brackets tab

Welcome to the LHSAA Coaches Website

Home Forms Power Ranking Online Clinics **Playoff Brackets**

Playoff Brackets

- Volleyball Playoff bracket [Division I](#) [Division II](#) [Division III](#) [Division IV](#) [Division V](#)
Not Available for Editing at this time.
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- Baseball Playoff bracket [Edit](#) [Class 5A](#) [Class 4A](#) [Class 3A](#) [Class 2A](#) [Class 1A](#) [Class B](#) [Class C](#)
- Girls Soccer Playoff bracket [Division I](#) [Division II](#) [Division III](#)
Not Available for Editing at this time.
- Boys Soccer Playoff bracket [Division I](#) [Division II](#) [Division III](#)
Not Available for Editing at this time.

Please send us any comments, questions, or suggestions using the [Contact Us](#) form or call the LHSAA office.

3. Click [Edit](#) next to Baseball Playoff Bracket

Welcome to the LHSAA Coaches Website

Home Forms Power Ranking Online Clinics **Playoff Brackets**

Edit Bracket

LHSAA Baseball Playoff Bracket - CLASS 5A

<<

Regional
(Best of 3)

Quarterfinal
(Best of 3)

@Dutchtown

22 Dutchtown^

27 Hahnville

5/2-3:00 PM, 5/2-7:00 PM, 5/3-12:00 PM

Scores

Time/Place

Close

Legend: *Home Team ^Host Team

4. Click the Scores button

The Scores Screen:

Welcome to the LHSAA Coaches Website

Home Forms Power Ranking Online Clinics **Playoff Brackets**

Edit Game Result

**Baseball Class 5A Regional Series Games
Dutchtown vs Hahnville @ Dutchtown**

ONLY for Class 5A Baseball: The Regional and Quarterfinal Rounds of play shall be a best 2 out of 3 series. The winning team will be calculated from the number of games won. The number of games will be automatically updated from the scores that are entered. Enter the scores as soon as the games have been played. Contact the LHSAA office for any Forfeits or Cancellations.

Winning Team: Dutchtown Hahnville Forfeit *
*(Automatically Calculated) * Contact LHSAA if game is a Forfeit*

Number of Games Won in series: *(Automatically Calculated)*
Dutchtown
Hahnville

Enter Results of Games Played:

	GAME 1 5/2 3:00 PM	GAME 2 5/2 7:00 PM	GAME 3 5/3 12:00 PM
Dutchtown	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="1"/>
Hahnville	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
Innings	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>

Please verify that the next game time, location and home team are correct. If changes are required then click the Time/Place button by the next game and make the change.

5. Read the instructions on the screen.
6. Enter scores in the Enter Results of Games Played.
*The "Number of Games Won in Series" will be calculated automatically. Make sure the scores are entered correctly or the wrong team will move onto the next round.
You may enter the scores as soon as the games are played...you don't have to wait until the end of the series to enter the scores. Your fans may want to be updated per game.*
7. Click Save
8. Repeat the steps for games 2 and 3 (if necessary). Clicking Save after each entry.