

# **2016-2017 BASEBALL PRE-SEASON GUIDE**

**Instructions for inputting schedules on LHSAA website**

**Instructions for reporting game day results &**

**Entering Pitcher Information**



## 2016-17 BASEBALL PRE-SEASON GUIDE

January 9-February 5, 2017	Baseball Online Rules' Test
January 23, 2017	First practice/interscholar scrimmage
February 3, 2017	Deadline for submitting application for jamborees and tournaments
February 16-18, 2017	Jamborees
February 18, 2017	Deadline to enter schedule online.
February 20, 2017	1st season contest
March 13, 2017	Deadline to submit all-star nominations
April 15, 2017	Last date to add games for power rating purposes. (Games added after this date will count on your overall record.)
Reporting Game Scores	Every school shall report via LHSAA Website, no later than midnight, the results of the varsity game(s) played on that day
Confirmation and Disputes	<u><a href="mailto:bguzzardo@lhsaa.org">Once a score is entered and/or confirmed email bguzzardo@lhsaa.org if you have any conflicts.</a></u>
April 22, 2017 -Regular season ends. District representatives reported. ALL CLASSES AND DIVISIONS	Every team shall report online all varsity game results played that day no later than 10:00 PM.
April 23, 2017-ALL CLASSES AND DIVISIONS	Disputes of records or power ratings shall be submitted to <a href="mailto:bguzzardo@lhsaa.org">bguzzardo@lhsaa.org</a> between 8:00 AM and 12:00 Noon.  After 12:00 Noon, playoff pairings will be announced online.

**TO ENTER YOUR 2017 BASEBALL SCHEDULE -DO NOT ENTER JAMBOREES, JUNIOR VARSITY GAMES, OR OUT-OF-STATE GAMES**

Entering Baseball games into the LHSAA Member Site:

1. Go to [www.lhsaaonline.org](http://www.lhsaaonline.org)
2. Login with your username and password (same credentials used to view the online clinic)
3. Click the Power Ranking tab
4. Click Baseball Power Ranking
5. The next screen shows team information and your schedule of games and tournaments
6. Click the Add button at the top right to add regular season games
7. Select which game of the day you are playing (1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup>)
8. Enter the Game Date using the calendar button or type in using the mm/dd/yyyy format
9. Enter the Game Time
10. Select your opponent and specify if this is their 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> game of the day
11. Select Home or Away, and/or District game. (Tournament game steps are shown later)
12. Do not put results in until after games are played.
13. Click Save

After the game is played: *the winning coach is responsible for entering the game result.*

1. Follow steps 1 – 5
2. Click the Edit button next to the game played
3. Enter the Result
4. Enter the Score, Click Save

Enter *TOURNAMENTS* into the power ranking program: input tournaments at the same time as your regular season games.

1. Go to [www.lhsaaonline.org](http://www.lhsaaonline.org)
2. Login with your username and password (same credentials used to view the online clinics)
3. Click the Power Ranking tab
4. Click Baseball Power Ranking
5. The next screen shows team information and your schedule of games and tournaments
6. Click the Add button at the bottom right of the screen  
*You are just entering the tournaments that you are participating in. DO NOT ENTER TOURNAMENT GAMES UNTIL AFTER THEY ARE PLAYED.*
7. Choose from the list of approved tournaments and enter the Start and End date.
8. Click Save

To Enter Tournament Games after they are played:

1. Go to [www.lhsaaonline.org](http://www.lhsaaonline.org)
2. Login with your username and password (same credentials used to view the online clinics)
3. Click the Power Ranking tab
  
4. Click Baseball Power Ranking
5. The next screen shows team information and your schedule of games and tournaments
6. Click the Add button at the top right to add tournament games
7. Enter the Date, Time, Opponent, Home or Away, District game
8. Choose Yes for Tournament game
9. Choose from the drop down of approved tournaments, making sure to choose the same tournament that you added to your schedule previously.
  
10. Select a Result
11. Enter the Scores
12. Click Save

Confirming Game Results (once a game is played and results are entered into the member site by the winning coach, the opposing coach must confirm the result and score)

1. Go to [www.lhsaaonline.org](http://www.lhsaaonline.org)
2. Login with your username and password (same credentials used to view the online clinic)
3. Click the Power Ranking tab
4. Click Baseball Power Ranking
5. The next screen shows team information and your schedule of games and tournaments
6. Please note the legend under this box then notice the Status column
7. Click Edit to Confirm game scores
8. Either click Confirm or Dispute (if there is a dispute please enter a reason)
9. Click Save



## INSTRUCTIONS FOR REPORTING WEEKLY RESULTS

Reminder: Game results must be entered by 12:00 midnight on the date of the game. The **winning** school will be fined if the results have not been entered.

1. Go to <https://www.lhsaaonline.org> and log in using your assigned username and password.
2. Once you are logged in:
  - a. Click the Power Rating tab
  - b. Click Baseball Power Rating
  - c. Once your schedule appears, select and edit the game
  - d. Enter your game scores and results
  
3. After scores have been entered, make sure you click **SAVE**. The system will automatically generate an email and send it to the opponent team's coach for him to confirm the scores and results. These games will show highlighted in yellow, which means the opponent team's coach needs to confirm the scores and results.
  
4. When a request for confirmation email is received, please follow these instructions:
  - a. Have the games confirmed by 4:00 PM the following day of the game being played.
  - b. If confirmation of a game is not completed by this time, the game will stand reported online.
  - c. Go to <https://www.lhsaaonline.org> and log in using your assigned username and password.
  - d. Games that need to need to be confirmed by this coach will show highlighted in blue.
  - e. If the scores are correct, click **CONFIRM AND SAVE**. If there is a discrepancy, then click Dispute and enter the reason of the dispute and save. The system will automatically send an email to the LHSAA notifying them of the discrepancy. All disputed games will show highlighted in red.
  
5. Any problems contact Doug Catanzaro at [dcatanzaro@lhsaa.org](mailto:dcatanzaro@lhsaa.org)



## How to Enter Innings Pitched In the Baseball Power Ranking Program

After games are played:

1. Login to the LHSAA Member Site
2. Click the Power Ranking tab
3. Click Baseball Power Ranking
4. Click the Edit button next to the game played

Game Status: **NP** Not Played **CC** Confirmed **CD** Confirmed **DU** Disputed  
**GG** Game Confirmed or Not Played **RR** Result Needs to be Confirmed **YO** Opponent Needs to Confirm **DR** Game result Disputed

Use this section to Add and Edit Regular Season Games (Deadline: 2/18/2017 ) and to Add Tournament Games (after they are played).

Games : 1

#	Opponent	Date	Classification	District	Tournament	Game# on that day	Home/ Away	Win/ Loss	OT	Scores	Status	Edit	Pitching Info	Delete
1	Z_Test	2/08/2017 3:00:00 PM	5A	12		1	H			00	NP			

Use this section to Add Tournaments only....use the above "Games" section to add tournament games after they are played.

Tournaments Participating: 0

**NOTE: 2016-2017 Schedules: Schools must enter the in-state tournaments they are participating in at the same time regular season games are scheduled with the games played to be added after the tournament is over. (Deadline 2/19/2017)**

#	Tournaments	From	To	Edit	Delete
No Tournaments have been added to the schedule or this team is not participating in any tournaments this season.					

### The Edit Screen

High School: **Ztest12** 1st  
Specify if this Game is the 1st, 2nd or 3rd of the day for Ztest12.

Game Date: 2/13/2017  
Format: mm/dd/yyyy

Game Time: 5:00 AM  
Example: 4:30 PM

Opponent: Z\_Test 1st  
Specify if this Game is the 1st, 2nd or 3rd of the day for the opponent.

Home / Away:  Home  Away

Is this a District Game?  Yes  No

Is this a Tournament Game?  Yes  No

Result:  Not Played  Win  Lost  Tie  Cancelled  Forfeit  Double Forfeit  Postponed  
Reason of Postponement:

Scores:    
Yes  Opp

Game Added by: Coach  
Game Added: 2/14/2017 2:51:00 PM  
Last Updated by: Coach  
Last Updated: 2/14/2017 2:51:00 PM  
Inning Pitched Updated by:  
Inning Pitched Last Updated:

5. Choose a Result. Once a result is picked you will see the "Select Pitcher" Screen (see the next page)

Select Pitcher for this Game and Enter Number of Innings Pitched

Game date: 2/15/2017 3:00:00 PM  
Opponent: Z\_Test

Note

- 1 pitch constitutes an inning pitched
- A pitcher that pitches 4 or more innings in a game shall not pitch the next day
- A pitcher shall be limited to 10 innings pitched over a 3 day period
- A pitcher cannot pitch more than 9 innings in any one game
- A pitcher shall be limited to a total of 14 innings in a calendar week \*

\* A Calendar Week is defined as Monday through Sunday

Team Pitching Information

Select how many pitchers from your team pitched this game:

Pitcher's Name	Uniform #	Total Innings Pitched	Inning Entered	Inning Left
<input type="text" value="77777, Test"/>	<input type="text" value="2"/>	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="1"/>
<input type="text" value="Ahomes, HS"/>	<input type="text" value="5"/>	<input type="text" value="3"/>	<input type="text" value="1"/>	<input type="text" value="4"/>
<input type="text" value="Baseball, Test"/>	<input type="text" value="7"/>	<input type="text" value="2"/>	<input type="text" value="5"/>	<input type="text" value="6"/>

6. Choose the number of pitchers used
7. Choose the pitcher's name from the drop down
8. Fill out the rest of the information
9. Continue entering the game results and click Save

The opposing teams coach will need to enter the innings pitched before a game can be confirmed.

1. Login to the LHSAA Member Site
2. Click the Power Ranking tab
3. Click Baseball Power Ranking
4. Click the Edit button next to the game played (the screen below will appear)

Select Pitcher for this Game and Enter Number of Innings Pitched

Game date: 2/15/2017 3:00:00 PM  
Opponent: Ztest2

Note

- 1 pitch constitutes an inning pitched
- A pitcher that pitches 4 or more innings in a game shall not pitch the next day
- A pitcher shall be limited to 10 innings pitched over a 3 day period
- A pitcher cannot pitch more than 9 innings in any one game
- A pitcher shall be limited to a total of 14 innings in a calendar week \*

\* A Calendar Week is defined as Monday through Sunday

Team Pitching Information

Select how many pitchers from your team pitched this game:

Pitcher's Name	Uniform #	Total Innings Pitched	Inning Entered	Inning Left
<input type="text" value="Select One"/>	<input type="text"/>	<input type="text" value="-"/>	<input type="text" value="-"/>	<input type="text" value="-"/>

5. Choose how many pitchers were used
6. Select the pitchers name from the drop down
7. Fill out the rest of the information
8. Click Submit
9. Confirm the game result
10. Click Save